

## **JOB POSTING**

### **MEDICAL DIRECTOR**

**Job Title:** MEDICAL DIRECTOR

**Status:** 0.2 FTE, 336-420 hours per year

**Location:** EFry Health Centre, Surrey

**Posting #:** 23-000

**Schedule:** Monday – Friday

#### **ABOUT EFRY HEALTH CENTRE:**

In September 2023, the newly established EFry Health Centre emerged as a purpose-built facility in North Surrey. This clinic embodies innovation and multidisciplinary approaches, dedicated to offering comprehensive, holistic care to vulnerable women and children who live in deep poverty and may have complex healthcare needs.

To assist patients in building healthy futures and stable lives, the Centre brings together a primary care team with mental health, allied health, dentistry and nutrition in a gender-focused, trauma-informed, culturally safe environment. It also provides patients with direct pathways to the spectrum of social service supports offered by the EFry and its community partners. As part of the fully integrated care team, you will be supported in operating at the top of your license, providing whole-person care that will help change lives for the better.

**We are recruiting for a Medical Director (0.2 FTE).** The Medical Director of the EFry Health Centre provides clinical leadership for the primary care team, working closely with the Clinic Manager and other leadership members. Their responsibilities encompass leadership, program planning, human resources management, and ensuring the quality and safety of primary care services.

#### **ROLE and RESPONSIBILITY:**

##### **Leadership:**

- Leads the efficient and effective operation of primary care, adhering to best practices and regulatory requirements.
- Provides clinical leadership to healthcare providers and allied health team members.
- Fosters collaborative working relationships among the interdisciplinary team to promote team-based care.
- Establishes clear lines of responsibility and accountability for the primary care team.
- Supports practice change and educational training for medical students and residents.
- Represents the EFry Health Centre in communication with the College of Physicians and Surgeons of BC.

##### **Program planning and management:**

- Participates in the development and implementation of the EFry Health Centre Care Model.

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- Plans for functional, space, and equipment requirements for the centre and manages primary care resources.
- Supports partnership development with Division of Family Practice and Regional Health Authority.
- Engages physicians in Health Centre activities and represents primary care at governance tables and meetings.

**Human resources management (in collaboration with the Executive Director):**

- Develops a medical human resources plan and ensures qualified and competent practitioners.
- Ensures proper selection, support, and guidance of medical staff following credentialing processes.
- Ensures all primary care staff are qualified and informed about program policies and procedures.

**Quality and safety (jointly managed with the Clinic Manager):**

- Ensures primary care meets medical standards by establishing and maintaining administrative procedures and systems.
- Identifies and leads quality improvement initiatives for primary care services.
- Analyzes and interprets quality activities, preparing and presenting quality reports.
- Ensures primary care practices meet relevant accreditation and practice standards.

**Patient safety and incident reporting (in conjunction with the Clinic Manager):**

- Establishes processes for recognizing and reporting patient safety incidents and near misses.
- Supports team members in timely incident reporting and implementing recommended actions.
- Notifies the College of Physicians and Surgeons of British Columbia of incidents requiring mandatory reporting.

**QUALIFICATIONS:**

- A medical degree and licensed and in good standing with the College of Physicians and Surgeons of British Columbia, the College of Family Physicians of Canada or the Royal College of Physicians and Surgeons of Canada, as well as the local Division of Family Practice;
- Current Canadian Medical Protective Association coverage;
- Medical leadership experience;
- Formal education in health administration (management education) or equivalent experience
- Enthusiasm for and experience in guiding an integrated, team-based care model supporting a vulnerable, marginalized population of women and children;
- Clinical instructor for UBC Faculty of Medicine, Department of Family Practice, with at least three years of clinical practice experience (to support medical students and residents).

EFry Health Centre is an equity-seeking organization. Applications are encouraged from qualified women, Indigenous, Black, People of Colour, LGBTQ2S+ individuals, people with disabilities and other marginalized groups.



Interested candidates must submit a cover letter and resume to [hr@EFryHealth.ca](mailto:hr@EFryHealth.ca) with the **subject line 23-000**. The position will remain open until filled.

To view all positions at the Elizabeth Fry Health Centre, please visit [www.EFryHealth.ca](http://www.EFryHealth.ca). A comprehensive job description will be provided to shortlisted candidates.

**We thank all applicants for their interest in this opportunity; however, only those selected for an interview will be contacted.**

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